

Stand Out From Your Competition



What is Certification?

Certification is an international hands-on testing program administered by the Oregon Landscape Contractors Association that seeks to recognize proficiency in the landscape workforce, upgrade the status of the landscape professional, and provide the public with a means of identifying qualified landscape professionals.

The Oregon Landscape Contractors Association has joined forces with NALP to offer five Module Tests in Installation, Maintenance, and Irrigation.

To become a Landscape Industry Certified Technician, a candidate must pass one of the five module tests.

Passing the *Installation* test module demonstrates that an individual has the skills to review a landscape blueprint and implement the design in the field.

Passing the *Irrigation* test module demonstrates that a person has the skills to install and maintain an irrigation system and understands the fundamentals of water management.

Passing the *Maintenance* test module shows that a person has the skills to maintain a landscape project in a professional manner.

Developed and organized by the California Landscape Contractors Association's Certification Committee, the exam was first administered in 1983. In 1994, ALCA purchased rights to the exam and began to offer it to state associations for their members. Since 1993, over 500 Oregon Landscape Professionals have been certified through the OLCA test.

What is the Recognition for Certification?

- Your company is registered as an employer of Landscape Industry Certified Technicians.
- Individuals who pass each test will become Landscape Industry Certified Technicians. (The distinction between installation, maintenance and irrigation will be made on all official documents.)
- Individuals passing a Certification Test will receive a certificate and identification card from NALP.
- Employers are encouraged to advertise that they have Certified employees on their staff.

- Possibility of better wages and enhanced profits as public becomes aware of what it means to do business with a certified professional.

Testing Procedure

The certification test for technicians is a full-day event at OLCA's permanent test site at Clackamas Community College. Clackamas Community College is located at 19600 South Molalla Ave., Oregon City, OR.

There are five designations to choose from:

- **Softscape Installation**
- **Hardscape Installation**
- **Turf Maintenance**
- **Ornamental Maintenance**
- **Irrigation**

The applicant selects a specialty designation and takes a series of written and hands-on test problems. Each problem has a time limit set for its completion. During the hands-on testing, the candidate is judged on work methods for adherence to best practices and safety ideals.

Applicants must pass every problem in a designation to become certified. It is recommended, but not required, that candidates have at least a minimum of 2,000 hours work experience before taking the test. Candidates may retest the problems needed at any state's test. Additional designations can be taken at future test dates.

Observers attend each test to assure the program is administered consistently across North America.

Preparing for the Test

To allow sufficient time for study, candidates should apply for the examination well in advance of the test date.

Study Guides

The Certification Committee strongly recommends reviewing the appropriate study guides to prepare for the test. The study guides are available in both English and Spanish.

Study Guides for the sections in which you register are not included with your registration fee. There are Study Guides for each section: Installation, Irrigation, and Maintenance.

Employers take note: The Study Guides are a great tool for every day use in your business! You can now purchase them to use as an employee guide.

Spanish Interpreters

Interpreters will be at the test site to assist those individuals whose primary language is Spanish.

The Value to Your Company

Increased Credibility - Having certified staff boosts your company's credibility. It shows clients that you are an established firm that employs skilled professionals who are knowledgeable on safety procedures.

Marketing Opportunities - The Landscape Specification Guidelines strongly recommend that landscape contractors have Landscape Industry Certified Technicians on staff and performing work whenever possible. Therefore, including information about your certified staff in your promotional materials and mentioning it in conversations with clients can make all the difference.

Motivational Tool - Encouraging your employees to earn their certification empowers them to take on more responsibilities and helps them take their careers to the next level.

Scholarships

OLCA has a limited amount of scholarship funding for employees of member companies.

The Scholarship Committee will be offering scholarships for certification testing. Listed below are the details:

- Amount of scholarship - \$125.
- This must be the first time you have taken the certification test.
- Available on a first come, first served basis.
- Limit of one (1) per company.
- Must be a full time employee and have 1 year of employment.

If you need additional information, please contact the OLCA office at 503.253.9091 or 800.505.8105.

Cancellation Policy

Cancellations received on or before July 1, 2016 will be refunded the registration fee minus a \$50 administrative fee. There are no refunds for purchased study guides. Cancellations received after July 1, 2016 will be assessed a 50% cancellation fee plus appropriate fees for each study guide if ordered and not paid for. Cancellations after 5 pm on July 8, 2016 and no-shows will not be refunded any amount.



Certification 2016

Landscape Industry Certified Technician—Exterior

**Landscape Industry Certified Technician Test • July 22, 2016 • Clackamas Community College
2016 REGISTRATION FORM • Registration Deadline: July 1, 2016**

A separate registration is required for each test applicant. You may photocopy this form.

CANDIDATE INFORMATION

By completing this form I agree to the terms as outlined in this form and corresponding brochure.

ALL CORRESPONDENCE SHOULD BE SENT TO: HOME WORK

Name _____

NALP (formerly PLANET) requires your home address to complete certification. Registration will not be processed without home address completed.

Current Home Address _____

City _____ State _____ Zip _____

Cell Phone _____ Email _____

To become Landscape Industry Certified, NALP recommends that you have a minimum of 2,000 hours work experience.

Please check your work experience.

Up to 1 Year (2,000 hrs minimum) 2-5 Years 5-10 Years 10+ Years

If retaking test, which state did you start your test? _____ What year? _____

I will need a Spanish interpreter

If you have any special requirements (i.e. dietary restrictions, handicap access, etc.) please let us know: _____

EMPLOYMENT/WORK INFORMATION

Current Employer _____

Work Address _____

City _____ State _____ Zip _____

Work Phone _____ Fax _____

Owner/Manager's Name _____

Important!

Each module is designed to be completed in one day. The committee will assign your test times based on the committee's scheduling requirement. You will be notified of your exact testing time via email or mail in July prior to the test date. We cannot take testing time requests from applicants – if you have special circumstances that may affect your testing times, you will need to submit, in writing with your registration, a special request to the Certification Committee for consideration. The OLCA office will notify you of the committee's decision.

Questions? Contact the OLCA office at 800.805.8105 / 503.253.9091 or via email at info@oregonlandscape.org.

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Retakes

If you are a retake candidate and are unsure of which section(s) you have remaining to pass, call the OLCA office at 503.253.9091 or 800.505.8105 - we are happy to assist you.

Oregon Landscape Contractors Association

147 SE 102nd • Portland, OR 97216 | Phone: 503.253.9091 | Fax: 503.253.9172 | info@oregonlandscape.org | www.oregonlandscape.org

Both Sides Must Be Completed and Returned

Landscape Industry Certified Technician Test 2016 Registration Form *(Continued)*

Both Sides Must Be Completed and Returned

1 FULL TEST REGISTRATION

Please select the test designation you will be taking and indicate member or non-member rate.

To become a Landscape Industry Certified Technician an applicant must pass at least one module. Additional modules can be taken at future test dates.

		OLCA Member Rate		Non-Member Rate			OLCA Member Rate		Non-Member Rate
		1st Person from a Company	Add'l Person from a Company [†]				1st Person from a Company	Add'l Person from a Company [†]	
<input type="checkbox"/>	Softscape Installation	<input type="checkbox"/> \$285	<input type="checkbox"/> \$225	<input type="checkbox"/> \$430	<input type="checkbox"/>	Turf Maintenance	<input type="checkbox"/> \$285	<input type="checkbox"/> \$225	<input type="checkbox"/> \$430
<input type="checkbox"/>	Hardscape Installation	<input type="checkbox"/> \$285	<input type="checkbox"/> \$225	<input type="checkbox"/> \$430	<input type="checkbox"/>	Ornamental Maintenance	<input type="checkbox"/> \$285	<input type="checkbox"/> \$225	<input type="checkbox"/> \$430
<input type="checkbox"/>	Irrigation	<input type="checkbox"/> \$285	<input type="checkbox"/> \$225	<input type="checkbox"/> \$430					

[†]If additional person from a company, please list 1st registrant: _____

1 Full Test Fees \$ _____

2 INDIVIDUAL SECTION FEES

For new candidates or retake candidates who choose to take individual sections and not register for an entire module: Check which individual section(s) you are testing in:

Softscape Installation

- .01 Common Core*
- .02 Softscape Plan Reading
- .03 Softscape Horticultural Principles
- .04 Irrigation Components
- .21 Plant ID*
- .22 Basic Program Controller*
- .23 Lateral Repair & Head Adjustment*
- .24 Tree Planting & Staking*
- .51 Sod Installation
- .52 Plant Layout
- .53 Rototiller

Hardscape Installation

- .01 Common Core*
- .05 Hardscape Plan Reading
- .06 Hardscape Principles & Calculations
- .25 Chainsaw*
- .61 Grading & Drainage
- .62 Instrument
- .63 Paver Installation
- .64 Skid-steer Operation

Turf Maintenance

- .01 Common Core*
- .07 Irrigation Components & Principles*
- .08 Turfgrass Maintenance Principles
- .09 Turfgrass Maintenance Calculations
- .22 Basic Program Controller*
- .23 Lateral Repair & Head Adjustment*
- .26 Power Blower*
- .81 21" Mower
- .82 Intermediate Walk-Behind Mower
- .83 Riding Mower
- .84 Edger & Trimmer
- .85 Aerator
- .86 Turf Fertilizer

Ornamental Maintenance

- .01 Common Core*
- .07 Irrigation Components & Principles*
- .12 Ornamental Maintenance Horticultural Principles
- .14 Ornamental Maintenance Calculations
- .21 Plant ID*
- .22 Basic Program Controller*

- .23 Lateral Repair & Head Adjustment*
- .24 Tree Planting & Staking*
- .25 Chainsaw*
- .26 Power Blower*
- .91 Pruning

Irrigation

- .01 Common Core*
- .15 Advanced Irrigation Components & Principles
- .16 Irrigation Plan Reading
- .17 Basic Horticultural Principles
- .23 Lateral Repair & Head Adjustment*
- .71 Advanced Program Controller
- .72 Lateral Installation
- .73 Mainline Installation
- .74 Valve Repair
- .75 Valve Wiring
- .76 Pipe Installation Equipment

**Indicates the section is included in more than one module. Applicants only need to pass this section once in order to be credited in all of the modules that section is a requirement.*

Section Administrative Fee: Member - \$60 Non-member - \$120 \$ _____

_____ Sections (marked above) x \$30 OLCA Member/\$60 Non Member per section = \$ _____

3 STUDY GUIDES (Optional)

Please indicate the quantity desired. Pricing includes shipping and handling.

Installation	# _____ In English	# _____ In Spanish	<input type="checkbox"/> \$85 OLCA Members	<input type="checkbox"/> \$115 Non-Members
Maintenance	# _____ In English	# _____ In Spanish	<input type="checkbox"/> \$85 OLCA Members	<input type="checkbox"/> \$115 Non-Members
Irrigation	# _____ In English	# _____ In Spanish	<input type="checkbox"/> \$85 OLCA Members	<input type="checkbox"/> \$115 Non-Members

2 Section Fees \$ _____

3 Study Guides \$ _____

METHOD OF PAYMENT

Payment MUST be received with application. Please make checks payable to: OLCA

Please charge my credit card: Visa MasterCard American Express Discover

Credit Card# _____ Expiration Date _____ Amount Authorized _____

Name on Card _____ Signature _____

Credit Card Billing Address _____

City _____ State _____ Zip _____

Email: _____ Phone: _____

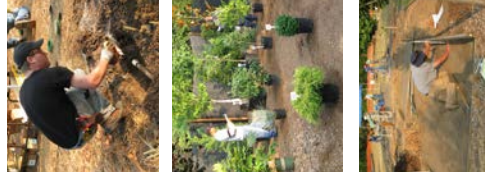
1 + 2 + 3 Total Fees \$ _____

Softscape Installation
Hardscape Installation
Turf Maintenance
Ornamental Maintenance
Irrigation



Certification 2016

Landscape Industry Certified Technician — Exterior



Oregon Landscape Contractors Association
147 SE 102nd Avenue
Portland, OR 97216

Friday, July 22
Clackamas Community College — Oregon City
www.oregonlandscape.com

Registration Deadline July 1, 2016